**Phlebotomist**

**Westminster Canterbury on Chesapeake Bay**

3100 Shore Drive Virginia Beach, VA 23451

**JOB DESCRIPTION**

Responsible for collecting blood, urine, and other samples, appropriately packaging them, and preparing them to be sent for off-site for analysis as required. Performs blood collections by venipuncture and capillary techniques. Performs data entry of resident information in an accurate and timely manner.

**RESPONSIBILITIES**

* Prepare all collected specimens for testing and analysis.
* Maintains resident/patient and specimen information logs.
* Provide superior customer service.
* Administrative and clerical duties as necessary.

**QUALIFICATIONS**

* Certification in phlebotomy from a state-recognized program required.
* Flexibility to work overtime as needed.
* The ability to read and follow careful directions is imperative in order to ensure the safety and accuracy of patients' specimen collection and test results.
* Data entry skills and basic knowledge of medical software are preferred.
* Must work well with others as they interact directly with patients; comfortable interacting with patients in a long-term health care community.
* Ability to follow strict safety protocols and procedures.
* May be required to field patient inquiries, schedule appointments, or troubleshoot specimen collection issues.
* Ability to reason well under pressure and reassure the patient.

**BENEFITS**

* Health & Dental Available Day 1 for new employees!
* Dental Insurance
* Life Insurance
* Long-term Disability Insurance
* Medical Insurance
* Short-term Disability Insurance
* Employee Assistance Program
* Retirement Plan with employer match
* Paid Time Off (PTO)
* Employee Discounts
* Excellent Advancement Opportunities
* Scholarship Program for Employees/Family Members
* Tuition Assistance
* Six paid holidays
* Vision