**LPN, Resident Clinic**

**Westminster Canterbury on Chesapeake Bay**

3100 Shore Drive Virginia Beach, VA 23451

**JOB DESCRIPTION**

Our **Resident Clinic LPN** performs resident and employee healthcare activities in the Resident Clinic setting, using a wellness and functional independence philosophy in providing health services. The Clinic LPN performs triage, assess patients, completes documentation in the EMR, Allscripts.

**RESPONSIBILITIES**

* Provides Nursing support to Physicians, Nurse Practitioners and Physician's Assistants.
* Provides emergency care to residents under the Physician's and Nurse Practitioner's direction.
* Codes diagnoses of Nurse Practitioners as needed or consults with appropriate staff person as needed for completion. Enters complete and accurate coding information into system
* Performs EHR intake, reviewing medication lists, allergies, and other pertinent information.
* Obtains and/or reviews medical history and complaint of patient, assesses patient’s observed condition, takes and records vital signs
* Documents ICD-10 and CPT codes as required.
* Serves as emergency nurse, responding to emergency calls throughout the community.

**QUALIFICATIONS**

* Licensed LPN in the State of VA
* Graduate of an accredited school of nursing for Licensed Practical Nurses.
* At least 1-year experience in an outpatient Clinic or Physician's Office.
* Strong verbal, written, and telephone etiquette skills required.
* Customer service experience required.
* Must demonstrate, patience, good judgment, be reliable, accurate and can work with elderly population
* Experience with Allscripts preferred.

**BENEFITS**

* Health & Dental Available Day 1 for new employees!
* Dental Insurance
* Life Insurance
* Long-term Disability Insurance
* Medical Insurance
* Short-term Disability Insurance
* Employee Assistance Program
* Retirement Plan with employer match
* Paid Time Off (PTO)
* Employee Discounts
* Excellent Advancement Opportunities
* Scholarship Program for Employees/Family Members
* Tuition Assistance
* Six paid holidays
* Vision